

Perimeter CIDs

2/9/2024

On-Call Engineering Services RFQ

Second/Final set of Questions and Responses received, February 7, 2024

1. Are proposing firms permitted to submit an organizational chart larger than 8.5" x 11"? And if an 11x17-sized page is allowed for the organization chart, please confirm that it can be counted as one page for the proposal page limits.

PCIDs Response:

Yes, since the proposals are meant to be all electronic transmittal, as a PDF or similar digital file, that should work; and yes, the 11 x 17 organization chart can count as one page for the document page limitation.

2. In Section B, Qualifications of Staff Proposed for PCID Services, does "Concisely describe the most relevant experience and qualifications of each of the team members proposed" refer to every single team member proposed in the organizational chart or are Key Team Leads sufficient?

PCIDs Response:

Since the RFQ states that on-call firms are expected to self-perform most of the work assigned to them by task orders, it's up to each proposing firm to describe the experience and qualifications of the individuals you would expect to perform most of the work. This could include the key personnel (team leads for their relevant disciplines) and/or other professionals that you wish to emphasize. Resumes are only requested of the key personnel.

3. In Section B, *Qualifications of Staff Proposed for PCID Services*, are two references required for each key personnel on the team, in addition to the three consultant references provided?

PCIDs Response:

Yes, Section A requests 3 references for the Firm's experience; Section B asks for 2 references for the key personnel (the primary, lead staff person for whichever scope of services, Categories A through F, are proposed). It is okay if there is replication: i.e. if the Firm reference for a project is also the key personnel/professional's reference, we'd just need to know that.